

Curriculum Vitae

Keith Neilson

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Dumfries
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Web-site Address: <http://keithneilson.co.uk>
Date of Birth: 14th December 1977

Current Web-site Portfolio

<http://keithneilson.co.uk/>

This is my own online space which currently holds my journal.

Skills Profile

- Current British Driving license
- Basic knowledge of PHP and MySQL development
- 6 months web-design experience in a commercial environment.
- 2 years experience of using HTML, Dreamweaver (3, 4 and MX) and Fireworks 4 and MX to build personal sites at home.
- Basic knowledge of Flash 5 and MX.
- Familiar with working in a Windows 98/NT/XP environment.
- Familiar with Microsoft Word, Excel and Powerpoint applications.
- Approx. 30wpm typing rate.
- 8 years bartending experience in a variety of environments.
- Cash handling skills.

Employment history

July 2005 to April 2006

Full Time Sales Advisor

Jessops Ltd

73 High Street

Dumfries

Advising customers regarding the purchase of a digital camera, film camera, or camcorder.

Assisting customers in the use of the digital print service. This has required the assimilation of a large amount of information in a short space of time regarding the various functions of the many digital cameras available, what the various numbers associated with SLR (single lens reflex) cameras and their associated lenses mean and assisting customers in the use of the above.

July 2005 to July 2005

Full Time Sales Advisor

The Computer Shop

Unit 18

The Lorburne Center

Dumfries

Advising customers regarding purchasing a home computer.

Involved working to strict sales targets, servicing of home computers and dealing with customer enquiries. Unfortunately this company was part of the Granville Technology Group Ltd which went into administration two weeks after I started.

October 2004 to June 2005

Senior Sales Assistant

Game Stores Ltd,

175 High St,

Dumfries.

As before but with some supervisory and cashing up responsibilities. Responsible for running the shop on managers days off and preparing takings for banking. I was also a keyholder.

9th May 2002 to October 2004

Sales Assistant

Game Stores Ltd,

175 High St,

Dumfries.

As before but with a permanent contract.

6th November 2001 to 12th January 2002

Temporary Sales Assistant,

Game Stores Ltd,

175 High St,

Dumfries.

Employed as a Sales Assistant to cover the Christmas period. Working as part of a team, my main responsibilities were dealing with customer queries and Sales. I also made use of my knowledge of PC's and the Internet to provide customers with limited support when games they had bought failed to work.

Jan 2001 to 27th May 2001

Web-design and Internet advisor for local computer company. Working mainly on my own I was responsible for the company's web-site and those of our clients. I was also involved in some sales work with the general public. The company ceased trading at the end of May 2001.

Nov 1999 to Jan 2001

Part time Bar Staff

The Junction

36 High Street

Dumfries

Working Friday and Saturday nights in a busy local night club. Responsible for the presentation of the bar area, handling cash at the end of the night and the supervision of other staff members.

June 1999 to August 1999

Temporary Staff

Farries International

Irongray Road

Lochside Industrial Estate

Dumfries

Temporary post to cover holidays working in the dispatch department of an international library supplier .

Qualifications

Attended high school at Dumfries Academy and gained the following qualifications:

Highers:

Biology B

Chemistry A

Computer Studies C

English B

Mathematics B

Physics B

Standard Grades:

Biology 1

Chemistry 1

English 2

Geography 2

German 2

Mathematics 2

Music 4

Physics 1

Other Qualifications:

NC Art and Design.

Hobbies and Interests

I am an avid reader and enjoy burying myself in a good book. I also like to keep abreast of the latest gadgets and hi-tech products mainly in the field of computers and games consoles. I have built my own PCs and put together a home network. I maintain an online journal (also known as a weblog or blog) at <http://keithneilson.co.uk> where some of my own attempts at writing can be found. I enjoy writing about world politics, philosophy and what it means to be human in a ever changing world. I also enjoy films and probably know more than is good for me about Star Wars. I also play the guitar, badly.

References

Chris Wallace

Manager

Jessops Ltd

73 High Street

Dumfries

DG1 2BN

Peter Miller

Manager

Games Stores Ltd

175 High Street

Dumfries

DG1 2QT